



200 Main Street • Dubuque, IA 52001

www.HotelJulienDubuque.com

APPLICATION FOR EMPLOYMENT

The following information is requested in order to help us make the best possible placement within the company. All portions of this application pertaining to you must be completed. We appreciate the time you spend in filling in this application form. The company, in accordance with State and Federal laws, does not discriminate on the basis of age, race, religion, color, sex, national, origin, marital status, physical or mental handicap or arrest record. We fully intend to comply with all State, Federal and Local employment laws.

Date: _____ Position Applied For: _____

NAME: LAST FIRST MIDDLE

PRESENT ADDRESS CITY STATE ZIP CODE

()
PHONE NUMBER

How long have you lived at the above address? _____

PREVIOUS ADDRESS CITY STATE ZIP CODE

How long have you lived at the above address? _____

Are you 18 years old or over? YES NO If not, specify date of birth: _____

Are you legally entitled to work in the United States? YES NO

Have you ever been convicted of a crime (felony and misdemeanor)? YES NO

If yes, please explain (this information will not necessarily bar your employment): _____

Date You Can Start: _____ Salary/Wage Desired: _____

Are you applying for: Full Time Part Time Days Only Nights Only Days/Nights

Can you work overtime? YES NO

Have you worked at Hotel Julien Dubuque, Fischer Companies, or IDM previously? YES NO

If one of our employees encouraged you to apply for work at The Hotel Julien Dubuque, give name: _____

If related to anyone in this establishment, give name: _____

EDUCATION			
SCHOOL	NAME OF SCHOOL	EDUCATION COMPLETED	
		GRADE	YEAR
HIGH SCHOOL		Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
COLLEGE or UNIVERSITY		Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	
OTHERS (specify)		Graduate? <input type="checkbox"/> YES <input type="checkbox"/> NO	

Do you have any experience performing the following jobs:

Maintenance: YES NO Describe: _____

Security: YES NO Describe: _____

Housekeeping: YES NO Describe: _____

Laundry: YES NO Describe: _____

Restaurant/Bar: YES NO Describe: _____

Sales/Marketing: YES NO Describe: _____

Administrative/Clerical: YES NO Describe: _____

Management Positions: YES NO Describe: _____

Other Hospitality Skills: _____

Can you perform the job duties and responsibilities as stated in the job description? YES NO

If no, please describe: _____

EMPLOYMENT HISTORY
(List most recent position first)

1. EMPLOYER	
Name _____	DATES
Address _____	From _____
Phone _____	To _____
Position _____ Supervisor _____	From _____
Duties _____	To _____
Reason for Leaving _____	

2. EMPLOYER	
Name _____	DATES
Address _____	From _____
Phone _____	To _____
Position _____ Supervisor _____	From _____
Duties _____	To _____
Reason for Leaving _____	

3. EMPLOYER	
Name _____	DATES
Address _____	From _____
Phone _____	To _____
Position _____ Supervisor _____	From _____
Duties _____	To _____
Reason for Leaving _____	

4. EMPLOYER	
Name _____	DATES
Address _____	From _____
Phone _____	To _____
Position _____ Supervisor _____	From _____
Duties _____	To _____
Reason for Leaving _____	

If you are presently working, may we contact your employer? YES NO

If no, please describe: _____

Additional Comments: _____

